APPLICATION/REGISTRATION

- . All requests for use of the bike room shall be for the period December 1s through November 30th the following year.
- . An application for storage must be submitted <u>yearly</u> to the BHC office no later than November 1st. Forms are available online or from the Beacon House office.
- . All bicycles stored in the bike room or in the outside bike rack area must be registered with the office. Owners can pick up an identification tag at the office and tags must be attached to the handle bar area on each bike with the unit number noted.

STORAGE

- . No bikes may be stored in the carport areas or on lanais.
- . All bikes stored in the bike room must be in good repair, owned by the owner, used primarily by the owner and used on a regular basis.
- . No more than 2 bikes total per unit are allowed in the bike storage areas..
- . No electric bikes are allowed in the bike room.
- . Outside bike racks can be used by owner's, renter's and rental bikes. All bikes must be kept in good repair.
- . All storage areas are to be left clean and organized.
- . Beacon House Club is not liable for damaged or stolen bikes in the bike room or the outside storage area as agreed to on the Application Form.

Assignment

. If there are not enough spaces available for bikes requested, a lottery (if needed) will be conducted for all owner's first bike. If there is space still available, a lottery for all owner's second bike will be conducted by the bike committee chair and at least one other committee member. You will be notified as to the results.

- For those receiving a space, a rack number will be assigned by the bike committee chair and that number will be affixed to the hook. A list of names and rack numbers will be posted on the bike room wall.
- . The bike committee chair will maintain a waiting list for those not receiving a space. Priority will be determined from the lottery.
- . If an owner relinquishes his assigned space, all re-assignments must go through the bike committee chair. No one shall simply let someone else use his space.

REMOVAL OF BIKES

- . Any bicycle not identified, left in disrepair or abandoned for more than 30 days may be disposed of by the maintenance manager with Board approval.
- . Free-standing bikes or other items in the bike room are prohibited.
- . Part time residents must remove their bikes from the bike room during hurricane season (June-November) when they leave for the season. Full time residents, however, are allowed to keep their bikes in the bike room with approval from the maintenance manager.
- . Bikes are allowed to stay in the outside bike rack area year-round and must be attached with a lock or strap to prevent displacement by the wind.
- . Bike owner's failure to comply with the above rules and regulations may result in the termination of the use of bike storage areas.